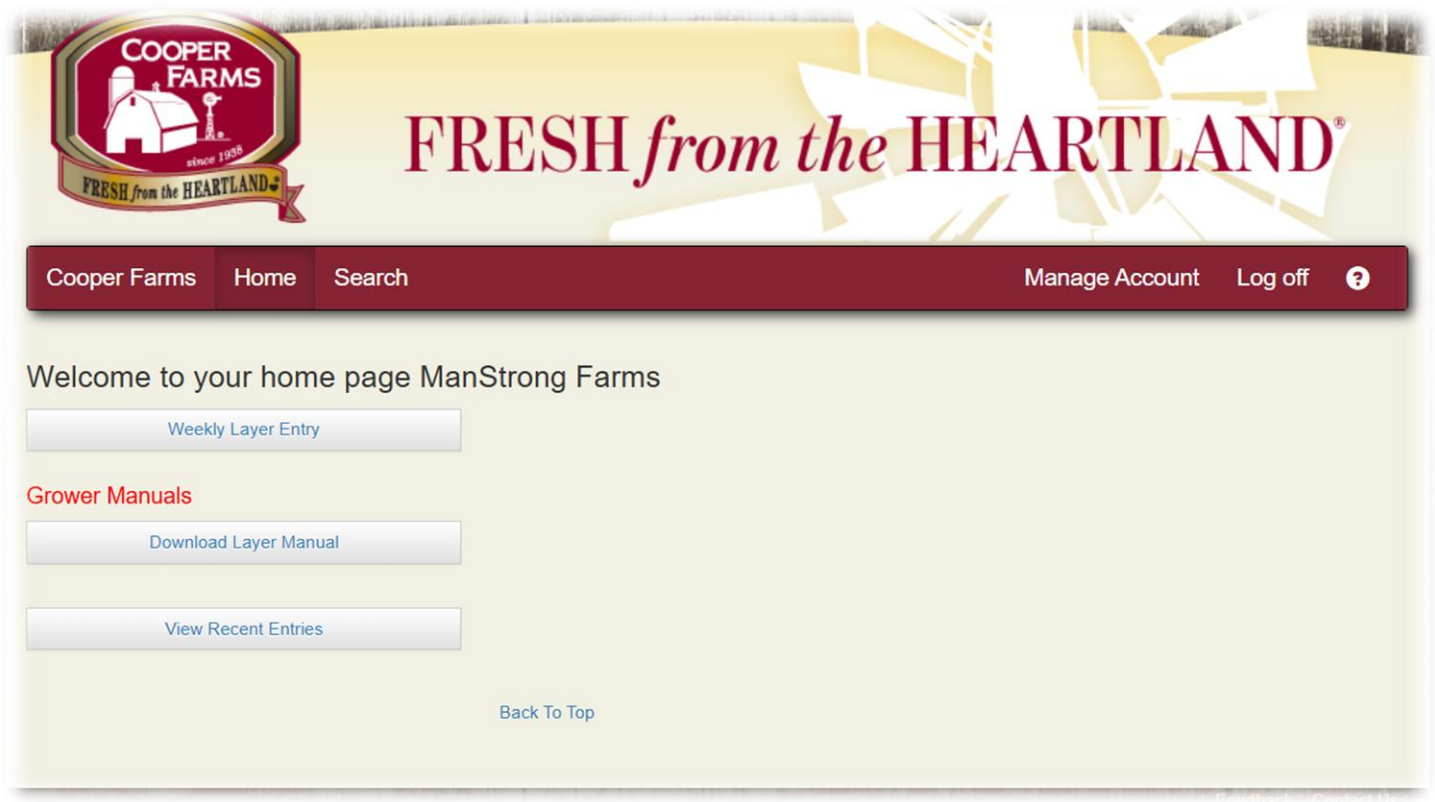


# LAYER GROWER PAGE INSTRUCTIONS



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## CURRENT WEB ADDRESSES:

- Live: <https://coopergrower.azurewebsites.net>
- QA/Test: <https://coopergrowerqa.azurewebsites.net>

## ADD SHORTCUT ICON TO YOUR PHONE

### 1. Android Phone


#### a. Chrome Browser

- Go to the new Grower Pages website
- Tap the three dots in the upper right-hand corner
- Select: Add to Home Screen, then tap Add
- Touch and hold the icon to drag it to your phones home screen, or tap Add

#### b. Internet Explorer

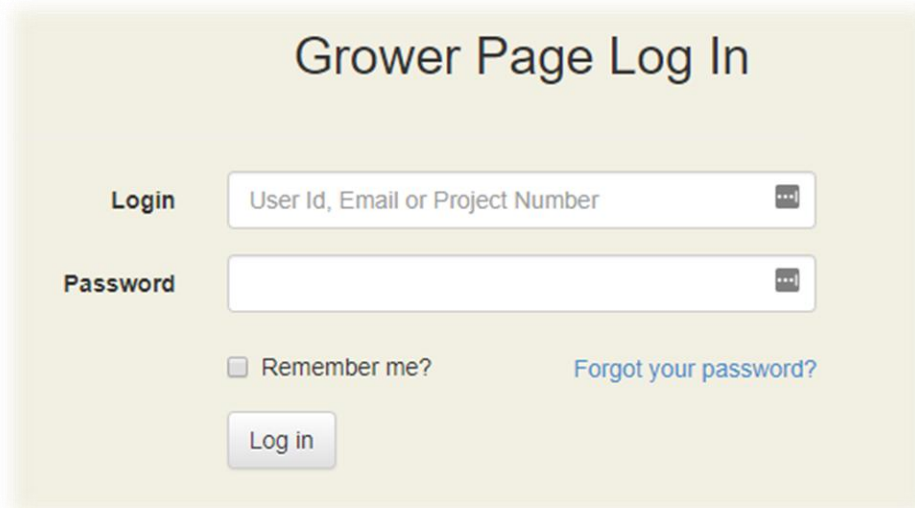
- Go to the new Grower Pages
- Tap the three lines in the button right-hand corner
- Select Add page to, and tap Home Screen
- Select Add
- Touch and hold the icon to drag it to your phones home screen, or tap Add

### 2. iPhone

- Go to the new Grower Pages website
- Tap the share icon (bottom of page) 
- Select the Add to Home Screen
  - Note: May need to swipe to the right or left to find it
- Tap Done, in the lower right-hand corner

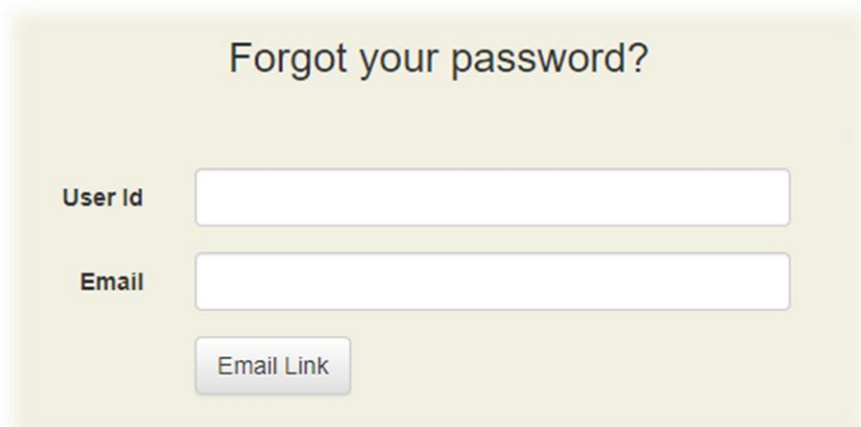
## LOG IN

### To Enter the Website

A screenshot of the 'Grower Page Log In' form. The title 'Grower Page Log In' is centered at the top. Below it, there are two input fields: 'Login' with a placeholder 'User Id, Email or Project Number' and 'Password'. To the right of the 'Password' field is a small icon for toggling password visibility. Below the 'Login' field is a checkbox labeled 'Remember me?'. To the right of the checkbox is a blue link that says 'Forgot your password?'. At the bottom is a 'Log in' button.

1. Type your User Id (your master grower number) or Email into the Login field
2. Enter your password into the Password Field
  - a. If you have forgotten your password, click the “Forgot your password?” link
3. Check the “Remember me?” checkbox if you do not want to re-enter your credentials again
4. Click the Log In button

### Forgot Your Password?

A screenshot of the 'Forgot your password?' form. The title 'Forgot your password?' is centered at the top. Below it, there are two input fields: 'User Id' and 'Email'. At the bottom is an 'Email Link' button.

1. Type your User Id and Email into the provided fields
  - a. If you do not know your User Id or Email, click on the Contact Us link at the bottom of the page to find who you should contact
2. Click the Email Link button
3. If you entered the correct information, an email will be sent that contains a link to reset your password

## HOME PAGE

Welcome to your home page ManStrong Farms

[Weekly Layer Entry](#)

### Grower Manuals

[Download Layer Manual](#)

[View Recent Entries](#)

### Recent Entries:

Layer Entries

[\[Click to Hide/Display\]](#)

Layers:

Project Id	Description	House(s)	Week Ended	Entry Date	Submitted
<a href="#">+</a> L003-LCF2413	ANJ Farms LLC	02	08/30/2025	09/03/2025	Yes
<a href="#">+</a> L003-LCF2413	ANJ Farms LLC	02	08/30/2025	09/03/2025	Yes
<a href="#">+</a> L003-LCF2413	ANJ Farms LLC	02	08/30/2025	09/03/2025	Yes
<a href="#">+</a> L003-LCF2413	ANJ Farms LLC	02	08/30/2025	09/03/2025	Yes
<a href="#">+</a> L003-LCF2425	ANJ Farms LLC	01	08/30/2025	09/03/2025	Yes

[Back To Top](#)

1. This is your personal home page for the new grower pages
2. View announcements for Layer growers
  - a. The announcements section will not be visible if there are no announcements
  - b. Click on the top of each announcements panel to view/hide the announcement
3. Enter a new [Layer Monitoring Report Entry](#) by clicking on the corresponding button at the top of this page
4. View your recent entries at the bottom of the home page after clicking on the “View Recent Entries” button
  - a. Click on the “+” next to the Project ID of an entry to view more information on it
  - b. This table can be sorted by clicking on the headings of each column and can be searched through using the Search field at the top-right of the table
  - c. If an entry has not been submitted yet, it will say so under the Submitted column
    - i. To submit this entry, go to the [New Layer Entry](#) page
    - ii. The entry that hasn't been submitted will automatically populate on that page for you to submit

# LAYER ENTRY

## New Layer Entry

Weekly Layer Monitoring Report Entry (Due by **5:00 PM Tuesday**)

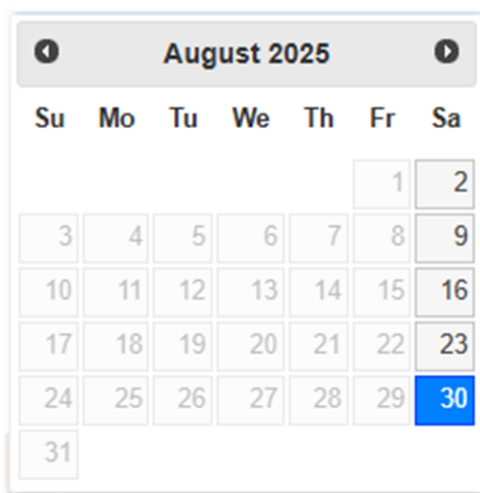
Instructions [\[click here\]](#)

---

**Weekly Information**

<b>Farm Name:</b>	<input type="text" value="L003   ANJ Farms LLC"/>	<b>Feed Inventory (tons):</b>	<input type="text"/>
<b>Project   House Number(s):</b>	<input type="text" value="Nothing selected"/>	<b>Week Ended (mm/dd/yyyy):</b>	<input type="text" value="08/30/2025"/>
<b>Submitter:</b>	<input type="text" value="ManStrong Farms"/>	<b>Cases in Cooler:</b>	<input type="text"/>
<b>Avg Case Weight:</b>	<input type="text"/>	<input type="button" value="Choose File to Upload"/>	

1. Use the Farm Name dropdown to select the project
2. Enter the Week Ended date
  - a. Clicking in this box will pull up a calendar for you to select the date, or you can just type in the date using MM/DD/YYYY format. This date is restricted to Saturdays only.



3. Select the House number for your entry
4. Then enter the necessary information into the provided fields
5. Click the "Choose File to Upload" to attach a picture to your entry
  - a. Valid file formats for attachments: PDF, JPEG, PNG, JPG, GIF, BMP, TIFF, MSG, HVEC, HEIC, HEIF, RAW. (This should cover any common image formats and some formats used by phone cameras)

6. Fill in the Daily Information section

Daily Information			
Date	Eggs Produced	Mortality	Water (gal.)
Sun 8/24			
Mon 8/25			
Tue 8/26			
Wed 8/27			
Thu 8/28			
Fri 8/29			
Sat 8/30			
<b>Weekly Totals:</b>	0	0	0

7. Press the “Add Pickup” button in the Egg Pickup section to add a new Egg Pickup to your entry
- Choose the pickup date, enter your Invoice number, and the total cases picked up and press the submit button to submit the Egg Pickup

Add Egg Pickup

Pickup Date:

08/28/2025

Invoice Number:

ABC123

Total Cases:

2500

Submit

Close

8. After submitting the Egg Pickup, it will be displayed in the Egg Pickup table towards the bottom of the entry page

Egg Pickups				
				<a href="#">Add Pickup</a>
Date	Invoice #	Cases	Edit	Delete
8/28/2025	ABC123	2500	<a href="#">Edit</a>	<a href="#">Delete</a>
Date	Invoice #	Cases	Edit	Delete

- a. You can edit the Egg Pickup information by clicking the “Edit” link for the Pickup. This will bring up a box with the Egg Pickup details already filled in. You can change whichever field needs to be changed, then press the “Submit” button to finalize the edit.

Edit Egg Pickup

Pickup Date:

8/28/2025

Invoice Number:

ABC123

Total Cases:

2500

Submit

Close

- b. You can also use the “Delete” link for the Pickup to delete the Pickup. It will be removed from the Egg Pickup table and your entry when you click this link.
9. Click [Add House](#) to add another house or entry
10. Click Finish to proceed to the [Layer Entry Review](#) page



## Add Layer House

Weekly Layer Monitoring Report Entry (Due by **5:00 PM Tuesday**)

Instructions [\[click here\]](#)

---

### Weekly Information

Farm Name:	<input type="text" value="L003   ANJ Farms LLC"/>	Feed Inventory (tons):	<input type="text"/>
Project   House Number(s):	<input type="text" value="Nothing selected"/>	Week Ended (mm/dd/yyyy):	<input type="text" value="08/30/2025"/>
Submitter:	<input type="text" value="ManStrong Farms"/>	Cases in Cooler:	<input type="text"/>
Avg Case Weight:	<input type="text"/>	<input type="button" value="Choose File to Upload"/>	

1. Use this page to add another layer house or entry
2. Use the Farm Name dropdown to select a project
3. Enter the necessary information into the provided fields. This page is identical to the Layer Entry page: it contains all the same fields and information including Daily Information and Egg Pickups
4. Click [Add House](#) to add another house or entry
  - a. You can continually add as many houses as you need this way
5. Click Finish to proceed to the [Layer Entry Review](#) page
6. Click Cancel to go to the [Layer Entry Review](#) page without saving this information

# Layer Entry Review

Add House

Clear All

Confirm

Grower Information

Submitter:

ManStrong Farms

Entry Date:

9/4/2025

House Information

Edit

Delete

Week Ended:

08-30-2025

Farm:

L003 | ANJ Farms LLC

Project | House Number:

LCF2413 | 02

Avg Case Weight:

10.00

Cases in cooler:

10.00

Feed Inventory:

20.00

Comments:

Daily Entries

Date	Eggs Produced	Mortality	Water (gal.)
8/24/2025	5	5	5
8/25/2025	5	5	5
8/26/2025	5	5	5
8/27/2025	5	5	5
8/28/2025	5	5	5
8/29/2025	5	5	5
8/30/2025	5	5	5
Totals:	35	35	35

Egg Pickups

Date	Invoice #	Cases
8/28/2025	ABC123	2,500

Attached Files

Filename:

test.jpg

1. Review all entries you are about to submit on this page
2. Click the [Add House](#) button to add another house or entry
3. Click Confirm to submit the displayed entries
4. Click the [Edit](#) button next to the House Information to edit that entry

## Successful Submission

Your report has been successfully submitted!

- Click the Remember Me checkbox, if you want this email to be used in the future
- To return to the Home page, [click here](#)
- To print a copy of your report, [click here](#)
- To send Cooper Farms your feedback, [click here](#)

1. Once you finish submitting all houses by clicking on Confirm on the [Layer Entry Review](#) Page, you come to this page
2. Links are provided to either return to your home page, print a copy of the report, or submit [feedback](#) on the grower page web application

## Edit Layer Entry

Edit your submission (Due by **5:00 PM Tuesday**)

Instructions [\[click here\]](#)

---

### Weekly Information

Farm Name:	<input type="text" value="L003   ANJ Farms LLC"/>	Feed Inventory (tons):	<input type="text" value="48"/>
Project   House Number(s):	<input type="text" value="LCF2413   02"/>	Week Ended (mm/dd/yyyy):	<input type="text" value="08/30/2025"/>
Submitter:	<input type="text" value="ManStrong Farms"/>	Cases in Cooler:	<input type="text" value="20"/>
Avg Case Weight:	<input type="text" value="50"/>	<input type="button" value="Choose File to Upload"/>	

1. Use this page to edit the selected layer entry from the review page
2. Use the Farm Name dropdown to change the selected project
3. Edit the necessary information in the provided fields. This page is identical to the Layer Entry page: it contains all the same fields and information including Daily Information and Egg Pickups

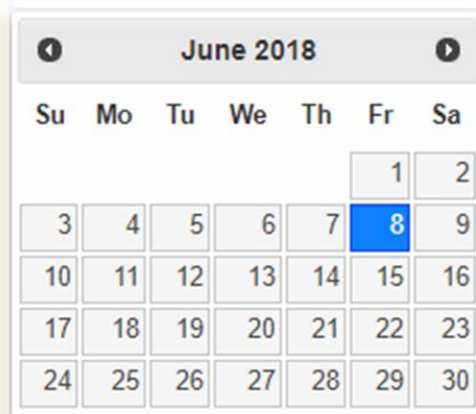
4. Click Finish to proceed to the [Layer Entry Review](#) page
5. Click Cancel to go to the [Layer Entry Review](#) page without saving any changes

## SEARCH

The screenshot shows a search form with the following elements:

- Species Type:** A dropdown menu with "Layer" selected.
- Week Ended Dates :** Two input fields labeled "Start Date:" and "End Date:" with placeholder text "mm/dd/yyyy".
- Entry Dates :** Two input fields labeled "Start Date:" and "End Date:" with placeholder text "mm/dd/yyyy".
- Buttons:** A green "Search" button and a blue "Export to PDF" button.

1. To get to the Search page, click on Search on the navigation bar at the top of every page
2. Select Hog, Turkey, Layer, or Pullet using the Species Type dropdown
3. Enter a date range into the provided fields
  - a. You can leave these fields blank to include all entries
  - b. Clicking in one of the date boxes will pull up a calendar for you to select the date, or you can just type in the date using MM/DD/YYYY format



4. Click the Search button to display the results on this page

5. Click the Export to PDF button to download the report
  - a. **NOTE:** If you are using this page on a phone, you will probably want to download using the pdf option

## MANAGE ACCOUNT

### Account Management

Change your account settings

Password: [ [Change your password](#) ]

1. The Account Management page is where you can change your password
2. Click the [Change your password] link to go to the Change Password page

## Change Password

### Change Password

Current Password

New Password

Confirm New Password

Change Password

1. First enter your current password in the first field
2. Then enter your new password
  - a. **NOTE:** Minimum length of eight characters
3. Re-enter your new password into the Confirm New Password field
4. Click Change Password to save your password changes

## FEEDBACK



The feedback form is contained within a light beige rounded rectangle. It features three input fields: a single-line text box for 'Name: (optional)', another single-line text box for 'Email: (optional)', and a larger multi-line text area for 'Comment:'. At the bottom left of the form is a green 'Finish' button, and at the bottom right is a light gray 'Clear' button.

1. The link to get to the Feedback page is located at the very bottom of every page in the application



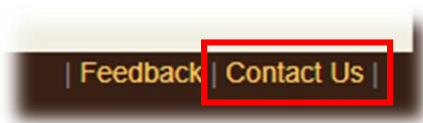
2. Use this page to provide any feedback about the grower pages
3. Optionally enter your name and email address
4. Enter your feedback into the field labeled Comment
5. Click Finish to submit your feedback
6. Click Clear to clear all information in the fields on this page

## CONTACT US

Cooper Farms Inc.  
2321 State Route 49  
PO Box 339  
Ft. Recovery, OH 45846

<b>Wean to Finish/Nursery Hog Contact:</b>	Denise Jones - <a href="mailto:denisej@cooperfarms.com">denisej@cooperfarms.com</a>
<b>Finisher Hog Contact:</b>	Christian Lobenstein - <a href="mailto:chrisl@cooperfarms.com">chrisl@cooperfarms.com</a>
<b>Phone Number:</b>	(419) 375-4116
<b>Hog Service Person(s):</b>	Christian Lobenstein - <a href="mailto:chrisl@cooperfarms.com">chrisl@cooperfarms.com</a> Jen Roidt - <a href="mailto:jenr@cooperfarms.com">jenr@cooperfarms.com</a>

1. This is the Contact Us page, the link to this page is located at the bottom of every page



2. This page lists the primary contacts and service people
  - a. **NOTE:** The contacts listed in this screenshot are just examples. Contact the people that show up on your Contact Us page